

**RINGGOLD SCHOOL DISTRICT**  
**400 Main Street**  
**New Eagle, PA 15067**

**Regular Ringgold Board of School Directors' Meeting**

**Wednesday, December 20, 2023**

**I. CALL TO ORDER**

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held at 7:00 PM. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by President Carol Flament, and the following Board Members were present to the call of the roll: Mrs. Garry, Mrs. Glaneman, Mrs. Ott, Mrs. Wilhelm, Mr. Mountain, and Mr. Toprani live and Mr. Briscoe and Mrs. Fine participating through a virtual platform.

**ROLL CALL**

President	Mrs. Carol F. Flament
First Vice President	Mr. Steven Toprani
Second Vice President	Mrs. Heather Wilhelm
	Mrs. Sherrie L. Garry
	Mrs. Maureen A. Ott
	Mrs. Gail A. Glaneman
	(participating virtually) Mrs. Sarah Fine
	Mr. Paul M. Mountain
	(participating virtually) Mr. Jason Briscoe

**Also Present**

Superintendent	Mr. Randall S. Skrinjorich
Assistant Superintendent	Mr. Thomas Grierson
Solicitor	Mr. Timothy R. Berggren
Director of Finance & Board Secretary	Ms. Kimberley Moore

**II. SUPERINTENDENT'S REPORT – MR. SKRINJORICH**

Mr. Skrinjorich congratulated Natalie Noll for breaking the girls' 200 individual medley record and Ryan Pajak for finishing second at the Footlocker Cross Country National Championships in San Diego.

Mr. Skrinjorich announced that our Razmataz will be performing tonight and that Cypher & Cypher will be presenting the 2022-2023 Annual Audit.

**III. SECRETARY'S REPORT**

No report.

**IV. APPROVAL OF MINUTES**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Garry, seconded by Mr. Toprani, to accept the following minutes as presented:

**A. Regular Board Meeting of Wednesday, November 15, 2023**

**B. Reorganization Board Meeting of Wednesday, December 6, 2023**

**C. Regular Board Meeting of Wednesday, December 6, 2023**

**V. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT – MRS. WILHELM**

Mrs. Wilhelm toured the facility and met with the director to discuss the District's future with MVCTC.

**VI. SHASDA REPORT – MRS. OTT**

No Report.

**VII. PSBA REPORT – MRS. OTT**

No Report.

**VIII. SOLICITOR'S REPORT – MR. BERGGREN**

No Report.

**IX. PRESIDENT'S REPORT – MRS. FLAMENT**

Mrs. Flament announced after the December 6, 2023 Reorganization and Regular Board Meeting, the Board met in Executive Session to discuss school safety and security.

Mrs. Flament announced that the Board met in Executive Session prior to tonight's meeting, to discuss the following items:

- A. Student Discipline Issues**
- B. Litigation of Tax Assessment Matters**
- C. Personnel**
- D. Receive Information from the Administration and Solicitor**

**X. VISITORS' REQUESTS TO ADDRESS THE BOARD**

<b>Gail Glaneman</b>	Eight Four, PA	<b><u>Topic:</u></b> Committees
<b>Maureen Ott</b>	Eight Four, PA	<b><u>Topic:</u></b> Committees
<b>Paul Mountain</b>	Monongahela, PA	<b><u>Topic:</u></b> Region 1 and Committees

**XI. COMMITTEE REPORTS**

- A. Business And Financial Services – Chairperson: Mrs. Glaneman**  
**Co-chairpersons: Mrs. Garry and Mrs. Wilhelm**

**1. Treasurer's Reports**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, to accept the Treasurer's Reports as presented. A copy of the Treasurer's Reports can be found in the Appendix of these minutes.

**2. Payment of Bills**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Glaneman, seconded by Mr. Toprani, to pay the Bills as presented. A copy of the Bills can be found in the Appendix of these minutes.

**3. Payment to Pitchford Diversified, Inc. Invoice #3 and #4 – Phase 2**  
**Renovation Ringgold High School**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, to approve payment to Pitchford Diversified, Inc. in the amount of \$4,400.00 for invoice #3 and \$4,480.00 for invoice #4 for Phase 2 Renovation Ringgold High School (Natatorium and Locker Rooms) project. Payment of invoice #3 and #4 will be made from the Capital Projects Fund.

**4. Resolution Regarding a Tax Increase**

The Board, by an 8-0-1 vote to the call of the roll of the nine members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, to adopt a resolution that the District will not raise the rate of any tax for support of its public schools for the 2024-2025 fiscal year by more than the index established by the Department of Education that is 7.1% for the Ringgold School District. A copy of the Resolution is enclosed in the Board packets.

Voting Yes – Messrs.; Toprani and Briscoe, Mesdames: Glaneman, Fine, Wilhelm, Ott, Garry, and Flament

Voting No – none

Abstain – Messr: Mountain

**5. Increase Approval of Cypher and Cypher Annual Audit**

The Board, by a unanimous voice vote roll of the nine members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott and Mrs. Garry, to accept the Cypher & Cypher Annual Audit and Interfund Transfers and Budget Transfers for the school year ending June 30, 2023.

**B. Personnel and Administration – Chairperson: Mr. Toprani**  
**Co-chairpersons: Mrs. Garry and Mrs. Ott**

**1. Resignations of Personnel**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mr. Toprani, seconded by Mrs. Glaneman, to accept the following resignations:

**Nicole Davidson** - Social Studies Teacher for the Ringgold High School effective on or before the completion of a 60 day hold period.

**Lynn Price** - Bus Driver for the Ringgold School District effective end of day November 29, 2023.

**2. Employment of Personnel**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mr. Toprani, seconded by Mrs. Wilhelm, to ratify and confirm the hiring of the following individual, pending receipt of proper documentation:



**Darlene Huston** - Healthcare Assistant for the Ringgold School District.

**Lydia Jordanovic** - Building Administrative Assistant for the Ringgold School District.

3. **Additions to the Substitute Roster**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mr. Toprani, seconded by Mrs. Glaneman, granting permission to add the following individuals to the substitute roster, pending receipt of proper documentation:

**Cafeteria**

**Morgan Kirby**                      New Eagle, PA

**Custodian**

**Janet Keffer**                      Belle Vernon, PA

**Dawn Fincham**                      Finleyville, PA

**Judith Gray**                      Donora, PA

**Teacher**

**Ashley Knight**                      Monongahela, PA

4. **Granting Teacher Tenure**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mr. Toprani, seconded by Mrs. Ott, to approve a motion granting tenure to the following individual:

Lauren Masucci

5. **Request To Attend A Conference**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mr. Toprani, seconded by Mrs. Garry, granting permission for the following conference request:

PASBO 69th Annual Conference

Superintendent – Randall Skrinjorich

Director of Buildings and Grounds - Bill Hoffman

March 5-8, 2024

Total \$2,193.83 (\$1,302.59 for Superintendent + \$891.24 for Director of B&G)

**6. Stipend for Personnel**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mr. Toprani, seconded by Mrs. Garry, to provide for the following 2023-2024 school-year stipend:

**John Laukaitis** - Lighthouse Teams District Coordinator at a stipend amount of \$5,000.00.

**C. Curriculum, Education & Technology – Chairperson: Mrs. Ott**  
**Co-chairpersons: Mrs. Glaneman and Mr. Briscoe**

**1. Exclusion of Students**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Glaneman and Mr. Briscoe, to accept and approve the Agreement between the District and the parents of Student “23DA06”, whereby Student “23DA06” shall be excluded from in-person instruction under the terms contained in the Agreement, and to accept and approve the Agreement between the District and the parents of Student “23DA07”, whereby Student “23DA07” shall be excluded from in-person instruction under the terms contained in the Agreement.

**2. Translation Services**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to enter into two Memoranda of Understanding regarding TransPerfect Portal Translation Services and Telephone Interpretation Services, with the Allegheny Intermediate Unit. These services are provided by TransPerfect and allow for telephone and written translation services to support non-English speaking parents and families. Costs for the services will be paid from the curriculum budget. A copy of each memorandum was included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

**3. Canva - Free Digital Resource**

The Board, by a unanimous voice vote of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Glaneman, permitting district staff and students to use Canva, an online graphic design tool that K-12 schools may use at no cost. Canva provides users with templates for presentations, digital posters, videos, and other means of

communication. A copy of the Terms of Use and Privacy Policy were included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

**4. Approval of Internet Security Agreement**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Glaneman, entering into an agreement for MDBR Services (cyber and infrastructure security services) with the Center for Internet Security, Inc. These services are provided at no charge to the District and is paid for by the federal government to active members of MS-ISAC and EI-ISAC. Approval is subject to final review by the Administration and Solicitor.

**5. Request To Attend an Overnight Field Trip**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mr. Toprani, granting permission for the following overnight trip requests:

RMS and RHS Show Choir  
Melanie Sandroock  
Cedar Point  
May 28, 2024 - May 29, 2024  
Approximate number of students: 50  
Price per student: \$500.00

Mrs. Sandroock will follow the chaperone policy set by the District.

At this time, Mr. Grierson did a presentation on the Course of Studies, and the Board engaged in questions and answers with the Administration.

**D. Athletics – Chairperson: Mrs. Garry**  
**Co-chairpersons: Mrs. Fine and Mr. Briscoe**

**1. Appointment of Coaches**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Garry, seconded by Mrs. Glaneman, to hire the following coaches pending receipt of proper documentation. Please note that salaries will be based on the 2023-2024 budget. Clearances and other required paperwork have been obtained and appointments are subject to contract documents prepared by the Administration and Solicitor.



**Gymnastics**

**Charity Ruhl** – Volunteer Gymnastics Coach for Individual Athletes.

**Middle School Girls' Basketball**

**Devin Owens** – 8th Grade Girls' Basketball Coach at a salary of \$2,500.00 (annual contract).

**Zack Smith** – 7th Grade Girls' Basketball Coach at a salary of \$2,500.00 (annual contract).

**High School Girls Basketball**

**Jarell Bostic** - 1st Assistant Girls' Basketball Coach at a salary of \$4,800.00 (contract will follow head coach).

**High School Softball**

**Dave Gilpin** - 1st Assistant Softball Coach at a salary of \$3,600.00 (contract will follow head coach).

**Martin Harris** – 2nd Assistant Softball Coach at a salary of \$2,400.00 (contract will follow head coach).

**Rachael Moon** – Volunteer Assistant High School Softball Coach (contract will follow head coach).

**Indoor Track and Field**

**Brett Seich** - 1st Assistant Indoor Track and Field Coach at a salary of \$2,100.00 (contract will follow head coach).

**High School Baseball**

**Andrew Chopp** – 1st Assistant Varsity Baseball Coach at a salary of \$3,600.00 (contract will follow head coaches contract).

**E. Health, Wellness, and Security – Chairperson: Mr. Mountain**  
**Co-chairpersons: Mr. Toprani and Mrs. Wilhelm**

No report.

**F. Facilities, Planning, and Transportation – Chairperson: Mrs. Fine**  
**Co-chairpersons: Mrs. Glaneman and Mr. Mountain**

**1. Use of Facility Requests**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, to approve the following Use of Facilities requests. The granting of the use of facilities shall be subject to change as determined by the Administration.



**We Care for Kids and Cyber Athletix (Ulice Payne Jr )**

- A. Use of the Ringgold Middle School gym December 30, 2023, from 7:00am – 4:00pm.
- B. Use of the Cafeteria and Gymnasium for basketball skills and mental health workshop for Ringgold elementary students.
- C. Fees - RMS Gymnasium \$60.00/day, RMS Cafeteria \$25.00/day and Custodial \$30.00/hour.

**G. ADJOURNMENT**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, to adjourn.

The Board adjourned at 8:55 PM.



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**Kimberley Moore Burchill**  
**Secretary of the Board**  
**Ringgold Board of School Directors**